

# Governors' gazette

Issue 1  
October 2007



## Governors 2007-2008



Simon King  
Chairman



Ann Berry  
Vice Chair

### Governors :

John Bolland  
Kathy Cox  
Tony Henretty  
Sarah Herring  
Janine Hughes  
Linda Moyes  
Claire Palmer  
John Tarrant  
Diane Sharp - Clerk

*Parents are welcome to contact any Governor directly but please note the normal procedure is to direct issues of complaint or questions relating to the day to day running of the school, in the first instance, to the Headteacher.*

## Message from the Chairman

Dear Parents and Guardians,

We would like to welcome all parents and children to the start of the new academic year here at Guilsborough CEVA Primary School and to this the first **Governors' Gazette** to parents.

It has been written by members of your Governing Body who are keen to keep you informed by providing feedback on Governor's duties as well as updates on how the school is performing. It is proposed that we issue a newsletter six times a year, alongside the current school newsletter.

In this issue you will find information on:

- . Who this year's Governors are?
- . Their role?
- . The goals they have set for the school?
- . Governing Body committees.
- . Diary of Governors' meetings.
- . Feedback from the Parent Questionnaire.
- . Feedback on the School Yearbook.

I hope you find this newsletter informative and we welcome any feedback you might have on its frequency or content - just use the new email address above.

Regards  
Simon King  
Chair of Governors



## Goals for the forthcoming year

The following objectives form the core of our School Improvement Plan (SIP) for this year:

- Drive overall improvement within the school.
- All school policies are applied rigorously and consistently.
- Renovation work on the cloakrooms for 4/5/6 and the library are completed by Summer 2008.
- Identify gifted and able children and ensure programmes are developed to extend these children.
- Introduce extended services during the 2007/2008 academic year.
- Encourage parental involvement in the school.

More in the SIP.



## What do Governors do?

Guilsborough CEVA Primary School is managed by the headteacher and run by the staff. The Governors' role is to:

- . Develop and maintain policies and strategies to promote high standards.
- . Ensure that the school is held accountable for its work and the results achieved.
- . Act as a critical friend to the school.
- . Take general responsibility for the conduct of the school.

We have ten Governors at present but we do need more volunteers so if you think you have something to offer, please do not hesitate to get in touch with the school.

## Governors' committees for 2007-2008

In this section of the newsletter we shall tell you a little about each of the sub-committees the Governing Body operates. In this edition it is the turn of the Finance and Property/Resources committee.

### Finance and Property / Resources Committee

This sub-committee is set up to deal with all financial matters relating to the school i.e. to implement the approved budget, to advise the Headteacher on matters relating to the finances of the school and to review and implement the set of Financial Regulations drawn up for the school. More specifically it is needed to:

- Prepare and approve the annual budgets for expenditure.
- Make decisions as to spending within the delegated powers given to it.
- Advise the Governing Body on the appropriateness or otherwise of spending requests outside the

delegated powers given to it.

- Agree and determine charges for the letting of the school premises including the grounds.
- Make decisions and determine charges for the letting of the school premises including the grounds.
- Make decisions transfer funds within agreed budgets and in accordance with Financial Regulations.

Committee members are drawn from Governors with expertise in setting and monitoring budgets, along with the school bursar (who isn't a Governor).

If you want to know more, just ask one of the committee members.

*"People forget how fast you did a job—but they always remember how well you did it"*

### School Improvement

Committee Members – Simon King, Tony Henretty, Ann Berry, Andy Cheal

### Policies Review

Committee Members – Simon King, Sarah Herring, Tony Henretty

### Curriculum and Standards

Committee Members – Simon King, Ann Berry, Sarah Herring, Claire Palmer, Linda Moyes, Tony Henretty [teachers representing KS1 & KS2 will be invited to also attend]

### Finance and Property/Resources

Committee Members – Simon King, Ann Berry, Tony Henretty, Alison Grasby (co-opted bursar)

### Pupils Welfare

Committee Members – Ann Berry, Sarah Herring, Claire Palmer, Janine Hughes, Linda Moyes, Kathy Cox, Tony Henretty

### Personnel

Committee Members – Simon King, John Tarrant, John Bolland, Tony Henretty, Ann Berry, Andy Cheal

### School within the Community (communications and marketing)

Committee Members – Simon King, Sarah Herring, Janine Hughes, Linda Moyes, Tony Henretty, Vince Collins

## Parent questionnaire feedback

Many thanks to those of you who completed our questionnaire earlier in the year. Overall parents views were very positive. Some of the major issues that Governors are taking note of, were:

- Homework.
- Discipline.
- After school care.
- Competitive ethos.
- Teaching brighter children.
- Feedback on pupil and school targets and progress.

During this year governors will be focusing on these issues and working with the school to find ways of improving on the way we do things. For those that want more, we have posted a more detailed analysis of the feedback from the questionnaire onto the school website and it is also available from the school.

Please feel free to post any additional comments you may have to our email: [governors@guilsboroughprimary.co.uk](mailto:governors@guilsboroughprimary.co.uk)

Website Reminder:  
[www.guilsboroughprimary.co.uk](http://www.guilsboroughprimary.co.uk)



## Governors' fundraising

Fundraising for the Governors started last year when we compiled and sold to parents and families the first ever edition of the year book. We sold 125 copies, although the year book did not start out as a fundraising project we managed to make £300 with the sale of sponsorship. We would like to thank everyone involved in putting



together the year book and we look forward to issue two coming out at the end of this scholastic year.

Another fundraising project planned for this year will be a school calendar and it will be out on sale just before we break up for Christmas holidays. The school produced a calendar three years ago and it was a huge success.

More news on the calendar will be sent home with the children.

## Governor's Meeting Dates for 2007-2008

- November 14th 2007
- January 16th 2008
- March 12th 2008
- May 14th 2008
- July 16th 2008

